

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

The Administrative Librarian, Katrina Harris, was placed on Paid Administrative Leave by the Library Board on May 10, 2021. Ms. Harris did take the minutes at the March 9, 2020 meeting; however, she has not provided the completed meeting minutes to the trustees. Therefore, the minutes have been updated based on notes taken by the trustees present at the March 9, 2020 meeting. Regular board meetings were cancelled for the remainder of 2020 and Jan through May, 2021

A regular meeting of the Riverdale Public Library Board of Trustees was called to order by President Burford 7:00 P.M. on Monday, March 9, 2020 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: President Burford, Present; Susan Avant-Holloway, Present; Trustee Williams, Present; Trustee Scott, Present; Trustee Gay, Present Trustee Givens, Present; Trustee Cunningham, Present. There was a quorum present to conduct business.

Also present was staff member Katrina Harris

MINUTES:

The minutes of the regular meeting held on Monday, February 10, 2020 were approved as corrected and placed on file for audit.

COMMUNICATIONS:

There were no requests for reimbursements.

TREASURER'S REPORT:

There was a motion made that the Library pay bills in the amount of \$27,598.52 and seconded. The Motion was carried on a roll call vote of 7 Ayes, 0 Nays,

LIBRARIAN'S REPORT:

- Interior lights have been changed to LED lighting
- Marquee Sign – the chains are broken. Ramone from Eco-Energy Solutions looked into repairing the sign but no time frame was given.
- Computers – spoke with Kendall Parrot from the Riverdale Park District. A company called Tech Soup has refurbished computers; 5 computers with Windows for a total of \$1,800.
- Proposals on Paving Parking Lot – one quote was provided by Pavement Systems, Inc. for a total of \$3,050. A quote will be presented from Bravo, who the library has used before, at the next board meeting.
- Book Drop – The current book drop was hit by a car and is not repairable. Two proposals from American Book Returns was presented in the amount of \$5,430 and \$4,863 and two proposals were presented from The Library Store in the amount of \$4,548 and \$6,193.
- No proposals were presented for new security cameras for the library.

The Librarian's report was accepted and placed on file for audit.

REPORTS OF COMMITTEES AND OFFICERS:

NONE

UNFINISHED BUSINESS:

8a. Discussion Item: Updating Agenda Format. The board agreed to table Updating the Agenda Format until the April board meeting.

8b. Action Item. Standing Rules. The board agreed to table the Standing Rules discussion until the April board meeting.

NEW BUSINESS:

9a. Action Item: Closing Saturday, April 11, 2020. A motion was made to close the library on Saturday, April 11, 2020 and seconded. A vote was taken. Trustees Gay, Trustee Givens and Trustee Williams voted Yes to close the library. Trustee Avant-Holloway, Trustee Cunningham, Trustee Scott and President Burford voted No to close the library. The library will be closed on Saturday, April 11, 2020.

ADJOURNMENT

President Burford adjourned the meeting at 8:00 P.M.

Trustee	Minutes	Bills	Board Agenda	Standing Rules	Close Library on April 11, 2020
Avant-Holloway	Aye	Aye	T	T	No
Givens	Aye	Aye	T	T	Yes
Williams	Aye	Aye	T	T	Yes
Scott	Aye	Aye	T	T	No
Gay	Aye	Aye	T	T	Yes
Burford	Aye	Aye	T	T	No
Cunningham	Aye	Aye	T	T	No

T= Tabled

SIGNED

Shana Battle

Shana Battle, Secretary

DATE

6/14/2020