

REGULAR MEETING OF THE RIVERDALE PUBLIC LIBRARY DISTRICT

A regular meeting of the Riverdale Public Library Board of Trustees was called to order by President Burford 7:00 P.M. on Monday, December 9th, 2019 at the Riverdale Library.

ROLL CALL:

The roll was called as follows: President Burford, Present; Susan Avant-Holloway, Present; Trustee Williams, Present; Trustee Scott, Present; Trustee Gay, Present Trustee Givens, Present; Trustee Cunningham, Absent. There was a quorum present to conduct business.

Also present was staff member Katrina Harris

MINUTES:

The minutes of the regular meeting held on Monday, November 11th, 2019 were approved as corrected and placed on file for audit.

COMMUNICATIONS:

There were no requests for reimbursements.

TREASURER'S REPORT:

Trustee Williams MOVED that the Library pay bills in the amount of \$28,969.62. The Motion was carried on a roll call vote of 6Ayes, 0 Nays, and 1 Absent.

LIBRARIAN'S REPORT:

The Librarian's report was presented by Katrina Harris. The Librarian's report was accepted and placed on file for audit.

REPORTS OF COMMITTEES AND OFFICERS:

NONE

UNFINISHED BUSINESS:

8a. Discussion Item: Standing Rules: Discussion on striking standing rules. Tabled for February meeting setup special meeting to do so.

8b. Discussion Item: Library hours of Operation: Discussion was made on changing library hours. Close Monday and open Tuesday-Saturday. Some board members did not agree to this because the surveys that were taken were inclusive to what would be the best day to close or open. Also discuss the decision to close the library on Friday and Saturday due to lack of patrons using the library and the money the library would save on utilities by not opening on those days because we were open only 4 hours each day. Also in the October meeting Sundays were discussed, the library director researched this and the library has never in its history opened on Sundays.

NEW BUSINESS:

9a.Action Item: Tenure - for future employees: Discussion on tenure for future employees, the board was split on making a decision at the meeting so it was tabled until February.

9d. Discussion Item: Update Lighting or Parking Lot: Trustee Williams discussed a program that ComEd has that library can participate at very little or no cost grant on relighting the parking lot. The Administrative Librarian let the board know that ComEd Representative had visited the library that same day and took pictures and will put the library on the list for 2020 grant lighting.

9c.Action Item: Board Agenda: The Administrative Librarian requested that if there were items that board members wanted on the agenda that she is given at least 10 days before the meeting, due to the fact some board members board pockets are mailed and if the board agenda is changed at the last minute some board members are not give correct information. All board members agreed to this.

9d. Action Item: Board agreed to cancel January Board Mtg

ADJOURNMENT

President Burford adjourned the meeting at 8:23 P.M.

Trustee	Minutes	Bills	Standing Rules	Tenure	Library Hours	Board Agenda	Cancel Jan Mtg
Avant-Holloway	Aye	Aye	T	T	T	Aye	Aye
Givens	Motion	Aye	T	T	T	Aye	Aye
Williams	Aye	Motion	T	T	T	Aye	Aye
Scott	2nd	2nd	T	T	T	Aye	Aye
Gay	Aye	Aye	T	T	T	Aye	Aye
Burford	Aye	Aye	T	T	T	Aye	Aye
Cunningham	Absent	Absent	T	T	T	Absent	Absent

T= Tabled

SIGNED _____ DATE _____
 Patricia Scott, Secretary