

**Minutes of the
Regular Board Meeting of the
RIVERDALE PUBLIC LIBRARY DISTRICT**

June 14, 2021

CALL TO ORDER:

The Regular Meeting of the Riverdale Public Library Board of Trustees was called to order by President Williams at 7:06 P.M. on Monday, June 14, 2021 at the Riverdale Public Library.

ROLL CALL:

The roll was called as follows: Trustee Battle, Present; Trustee Brown, Present; Trustee Burford, Present; Trustee Cunningham, Absent; Trustee Gay, Present; President Williams, Present. There was a quorum present to conduct business.

Also present was Attorney Jill Kolinski.

MINUTES:

A motion was made by Trustee Brown and seconded by Trustee Battle to approve the minutes of the Regular Board Meeting held on Monday, March 9, 2020. 6 Ayes, 0 Nays.

A motion was made by Trustee Battle and seconded by Trustee Gay to approve the minutes of the Special Board Meeting held on Monday, May 10, 2021. 6 Ayes, 0 Nays.

The minutes of both the Regular Board Meeting and the Special Board Meeting were approved and placed on file for audit.

COMMUNICATIONS:

There were no requests for reimbursements.

TREASURER'S REPORT:

There was a motion made by Trustee Battle that the library pay bills in the amount of \$4,694.30 and seconded by Trustee Brown. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

A motion was made by Trustee Burford to use Express Board Up & Glass Services to repair the northwest window of the library in the amount of \$825.00 and seconded by Trustee Battle. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

LIBRARIAN'S REPORT: None

REPORTS OF COMMITTEES AND OFFICES: None

UNFINISHED BUSINESS:

8a. Action Item: Standing Rules: A motion was made by Trustee Brown to review and revise the Standing Rules and the Library Bylaws at the same time and seconded by Trustee Gay. The Motion was carried on a roll call vote of 5 Ayes, 0 Nays, Trustee Burford Abstained.

NEW BUSINESS:

9a. Discussion: Trustee Givens Resignation. President Williams read the resignation letter aloud to the board that was submitted by Trustee Givens on May 24, 2021. President Williams asked if there were any nominations to fill the remainder of Trustee Givens term. There was a nomination by President Williams to appoint Khrys Dixon to fill the remainder of Trustee Givens term.

9b. Action Item: Appointment of Trustee to fill Givens vacancy. After sharing a brief bio on nominee Khrys Dixon with the board, President Williams made a motion to nominate Khrys Dixon which was seconded by Trustee Gay. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays. Khrys Dixon was nominated and approved to fill the remainder of Trustee Givens term.

9c. Action Item: Library Closing Dates: A motion was made by Trustee Battle to approve the Library closing dates for July 2021 through December 21 and was seconded by Trustee Brown. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

9d. Action Item: Regular Board Meeting Dates: A motion was made by Trustee Brown to approve the Regular Board Meeting Dates for July 2021 through June 2022 (7/12, 8/9, 9/13, 10/11, 11/8, 12/13, 2021 and 1/10, 2/14, 3/14, 4/11, 5/9 and 6/13, 2022) and seconded by Trustee Battle. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

9e. Action Item: Time change for Regular Board Meetings from 7pm to 6pm. Trustee Gay mentioned that the 7pm time should not change as it is a better time for our residents and that all of the meetings in the village are at 7pm. Trustee Gay made a motion to retain the 7pm meeting time for the board and was seconded by Trustee Brown. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays. Regular Board meetings will continue to be held at 7pm.

9f. Action Item: Resolution to update the bank signature cards: A motion was made by Trustee Gay to approve Resolution 2021-01 authorizing and approving updating the business signature cards and related bank documents with Fifth Third Bank and was seconded by Trustee Battle. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

9g. Action Item: Removal of Tenure Provision: Attorney Kolinski explained to the board that the Tenure policy in the Personnel Manual has never been a legal provision because Illinois is considered an 'at will' state and the Riverdale Library is not an academic library. A motion was made by Trustee Gay to remove the Tenure Provision for all current and future employees and was seconded by Trustee Brown. The Motion was carried on a roll call vote of 5 Ayes, Trustee Burford Abstained. The Tenure Provision has been removed for all current and future employees of the library.

EXECUTIVE SESSION:

A motion was made at 7:38pm by Trustee Battle and seconded by Trustee Brown to Recess to Executive Session to Discuss the Employment, Compensation, Discipline, Performance, or Dismissal of Certain Employees, 5 ILCS 120/2 (c) 2. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

A motion was made to return to the Regular Board Meeting at 8:23pm by Trustee Battle and seconded by Trustee Brown. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays.

NEW BUSINESS – Action from discussion in Executive Session

10a. Action Item: Terminate the Administrative Librarian: A motion was made by Trustee Battle to terminate the Administrative Librarian, Katrina R. Harris, and seconded by Trustee Brown. The Motion was carried on a roll call vote of 5 Ayes, 0 Nays, Trustee Burford Abstained. Katrina R. Harris was terminated as Administrative Librarian.

10b. Action Item: Hire Kathy Parker as Interim Director. A motion was made by Trustee Brown to hire Kathy Parker as Interim Director (as an Independent Contractor) with payment not to exceed \$100 per hour and a maximum of 60 hours per month. The motion was seconded by Trustee Gay. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays. Kathy Parker has been approved as Interim Director.

10c. Action Item: Investigate payroll records. A motion was made by Trustee Gay for an investigation into the payroll records of the administrative librarian and circulation clerks and seconded by Trustee Brown. The Motion was carried on a roll call vote of 5 Ayes, 0 Nays, Trustee Burford Abstained. An investigation will be made into the payroll records of the administrative librarian and circulation clerks.

ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Gay and seconded by Trustee Brown. The Motion was carried on a roll call vote of 6 Ayes, 0 Nays. President Williams adjourned the meeting at: 8:39 P.M.

SIGNED Shana Battle DATE 7.12.2021
Shana Battle, Secretary