

# Hotspot Lending Policy

A hotspot is a wi-fi device you can use to connect a mobile-enabled device, such as a laptop, smartphone, or tablet, to the Internet. The hotspots are portable, and our service vendor is T-Mobile. The hotspot has unlimited data but can only be used within the continental United States. The Riverdale Public Library District makes hotspots available to adult Riverdale Public Library card holders to assist in research, networking, recreation and document or presentation production needs. Hotspots are provided according to availability.

## The following rules and regulations apply:

1. The Riverdale Public Library lends hotspots devices to adult Riverdale Library cardholders with library cards in good standing. You must present a library card and valid ID to be photocopied at time of checkout. Address from ID **MUST** match account (If your ID does not match your account, please bring in 2 pieces of proof of residency)
2. Hotspots checkout is limited to one per household. When the hotspot is returned, there is a 24-hour waiting period to checkout another hotspot device by that household.
3. The loan period is 14 days, and it cannot be renewed or reserved.
4. Hotspots are available at the Circulation Desk on a first-come, first-served basis. The library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning materials.
5. To avoid damaged property, no digital media (CDs, DVDs, Audiobooks, or Equipment) should be placed in the Dropbox. If HotSpot is found in Dropbox, you will void your \$20 deposit. If HotSpot is damaged as a result of item being placed in Dropbox, your account will be suspended and charged \$175 for replacement.
6. Please Note: If HotSpot is returned on time (completion of 2 weeks rental or before) and with all its components (packaging and equipment) in good condition, you will receive your \$20 deposit in full. There will be a \$2 charge deduced from your deposit per day (Max 10 days), for each day HotSpot is returned after due date. After 10 days past due date (depletion of \$20 deposit). If HotSpot has not been returned, it will be considered lost/stolen and your account will be suspended and charged \$175 for replacement.
7. The library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device.

8. If hotspot is not returned, after 10 days its wireless service will be discontinued, and the hotspot will be unusable.
9. The library is not responsible for information accessed using this device or for personal information that is shared over the internet. Hotspot users are encouraged to follow safe internet practices.
10. The following behaviors can result in the suspension of hotspot privileges and/or criminal prosecution:
  - a. Viewing, displaying, or disseminating materials that are judged in accordance with current legal definitions as being obscene.
  - b. Use of the internet in any way which violates federal, state, or municipal laws.
  - c. Failure to return devices in a timely manner.
11. Three (3) late returns for any device checkout will result in being permanently banned from borrowing all hotspot devices.