

VOLUNTEER APPLICATION

Personal Information

Name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Are you a student? ___Yes ___No Employed? ___Yes ___No

Do you have a community service requirement? ___Yes ___No School Work Court

If yes, how many hours and by what date? _____

Skills, Experience, and Interests

Current or most recent employer (if applicable): _____ P/T F/T

Dates of employment: _____ Job title: _____

Job responsibilities: _____ May we contact for a reference? ___Yes ___No

Contact name: _____ Contact number: _____

Please tell us about your prior volunteer experience (if applicable):

Organization name: _____ Your responsibilities: _____

May we contact for a reference? ___Yes ___No

Contact name: _____ Contact Number: _____

Organization name: _____ Your responsibilities: _____

May we contact for a reference? ___Yes ___No

Contact name: _____ Contact number: _____

Please list hobbies, interests, special skills (including foreign language skills), and experience you can offer:

Availability

What days are you available to volunteer? (Check as many as apply.)

Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays

What time during the day are you available?

Mornings Afternoons Evenings Varies

How often can you volunteer?

2 or more per week Once per week Once or twice per month Summer only Special events

Which volunteer areas interest you? (Check all that apply.)

Dusting Shelving Books Maintenance Sorting Donations Special Events

Assisting with Programs Circulation Projects Displays Landscaping Home Delivery

Any other comments:

I understand that the Riverdale Public Library conducts criminal records checks and sex abuse registry checks on adult volunteers who work in certain positions, and I hereby give consent for such a check if required for the volunteer assignment for which I'm being considered. Criminal record checks require a full date of birth, which I agree to provide upon request.

I understand all such reports will be held in strictest confidence and that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of the background investigation. I understand that this is an application for and not a commitment or promise of a volunteer assignment.

I understand and agree that the Riverdale Public Library is under no obligation to consider me for full-time or part-time employment opportunities.

Applicant Signature: _____

Parent's Signature (if applicant is a minor): _____

Riverdale Public Library
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