

**Decennial Committee Meeting Minutes
of the
RIVERDALE PUBLIC LIBRARY DISTRICT
November 13, 2023**

1. CALL TO ORDER

The Decennial Committee Meeting of the Riverdale Public Library District was called to order by President Williams at 5:30PM on Monday, November 13, 2023 at the Riverdale Public Library.

The roll was called as follows:

Present: Trustee Bourné, Trustee Brown, Trustee Dixon, Trustee Gay, Trustee Williams, Trustee Williams.

A motion was made by President Williams to allow Trustee Battle to attend the Board Meeting remotely.
Seconded by Trustee Brown.

Ayes:	Bourné, Brown, Dixon, Gay, Sims, Williams
Nays:	None
Abstain:	None
Absent:	None
Motion Passed	

Also present: Director Holt, Attorney Touhy, Rebecca Bourné

2. PUBLIC COMMENT

None

3. DISCUSSION ON THE ACTIONS OF THE DECENNIAL COMMITTEE

Trustee Bourné and Trustee Dixon reported that audit reports, resolutions, ordinances, levies, minutes, etc. were located and checked off the list, however, certain files pertaining to the Board were unaccounted for and attempts to procure copies from the State were put in motion. Attorney Touhy recommended creating and signing an affidavit in the event these files could not be recovered. Additionally, a plan was made to finish organizing the library documents at the earliest convenience. It was requested of Attorney Touhy to provide a list of documents to be collected as well as a chart of records management/retention.

4. SET DATE OF NEXT MEETING

The next meeting of the Decennial Committee was set for January 8, 2024 at 5:30PM.

5. SURVEY RESIDENTS IN ATTENDANCE

No input was received.

6. ADJOURN

President Williams adjourned the meeting by consensus at 5:56PM.

SIGNED Shana Battle DATE 12.11.2023
Shana Battle, Secretary