

**Strategic Planning Committee Meeting Minutes
of the
RIVERDALE PUBLIC LIBRARY DISTRICT**

March 7, 2024

1. Call to Order

The Strategic Planning Committee Meeting of the Riverdale Public Library District was called to order by President Williams at 1:04PM on February 7, 2024 at the Riverdale Public Library

2. Roll Call

The roll was called as follows:

Present: Trustee Bourné, Trustee Sims, Trustee Williams, Asst. Director Bourné, Tech Svcs Librarian Diehl, Circ Supv/Programs Coord. Bourné, and Trustee Battle

3. Approval of the Meeting Minutes from the Strategic Planning Committee Meeting on Feb. 7, 2024

The minutes of the previous meeting were unanimously approved as distributed following a motion by Trustee Williams.

4. Discussion: Vendor Quotes for Projects

Trustee Bourné listed the order of projects:

1. HVAC
2. Fencing & Signage & Book Dro
3. Repavement
4. Landscaping.

Barb Diehl presented a quote from Naughton Mechanical for HVAC replacement and explained that after speaking with her contact, it would be better to replace only the leaking HVAC unit, replace the second one in the fall, and wait to replace the last two until the eventual future building remodel. Following discussion a more detailed contract outlining purchase and installation was requested, along with a separate contract for maintenance. Trustee Williams also said that she would obtain additional quotes.

Trustee Sims reported that she was in talks with several vendors regarding the fencing and that she would be able to present estimates at the next meeting.

Ehron Bourné presented a quote for signage and the committee discussed which designs were preferable. It was decided the sign would say Riverdale Public Library District and the library logo would be placed in the arch on the west side of the building.

Trustee Bourné reported that she had reached out to Rosie's for more information on who had done the mural on the back of their building.

Ehron Bourné explained the result of her research into landscaping and said that she was still in the process of getting additional quotes.

Trustee Bourné suggested compiling as much as possible by the next committee meeting.

Rebecca Bourné presented 6 quotes for the repaving of the library parking lot. The committee reviewed the quotes and suggested reaching out to the village engineer for recommendations.

The committee also discussed replacing the parking lot lights and decided to bring the quote to the board at the next meeting.

4. Public Comments

Shana Battle requested clarification regarding the proposed library extensions, the leaking HVAC unit, and the unit's warranty.

5. ADJOURNMENT

President Williams adjourned the committee meeting at 2:13PM

SIGNED  DATE 5/8/2024
Vickie Williams, Chair