



# Riverdale Public Library District **Flea Market & Back-to-School Event**

## Application

DATE OF EVENT: Saturday, August 1, 2026 (rain date: Saturday, August 15th)  
TIME OF EVENT: 10:00 am - 3:00 pm | Vendor Set-up: 8:30 am - 9:30 am  
EVENT LOCATION: Riverdale Public Library 208 W. 144th St, Riverdale, IL 60827

**To reserve space submit this application no later than Saturday, July 25, 2026**

**(PLEASE PRINT)**

Full Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Description of items to be sold: \_\_\_\_\_

Business License Number (if applicable): \_\_\_\_\_

Check one:

Seniors..... \$25 per space

Regular/Small Business..... \$35 per space

Food Truck..... \$45 per space

Number of Vendor Spaces Requested: \_\_\_\_\_

Total Registration Fee: \$ \_\_\_\_\_

*Note: One table and one chair will be provided per space. Tents, electricity, and water are **NOT** included or provided. Please arrive on time or your space will be forfeited.*

Please drop off application at the Riverdale Public Library District. Payment is by cash only due with registration form. All payments are final and non-refundable.

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**SPACE BELOW TO BE COMPLETED BY RPLD STAFF**

**Date Received/Paid:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_

Riverdale Public Library District  
**Flea Market Policy & Rules**

**Set up**

- Flea market operates Saturday, August 1, 2026 (rain date: August 15, 2026)
- Vendors may arrive and set up between 8:30 AM and 9:30 AM
- Market hours are 10:00 AM to 3:00 PM
- Late set-up or early breakdown requests must be made at time of registration and are subject to approval.
- In the event of an emergency, please notify a Library Flea Market Representative immediately. In the event of other issues or weather-related breakdowns, a Flea Market representative will instruct you to start breaking down early.
- Tables and chairs will be provided. You may bring additional tables, chairs, tents, etc., but your setup cannot exceed your reserved space(s).
- We do not preassign or hold vendor spaces. Spaces are designated as determined by the Market Manager on a first registered, first assigned basis.

**Site Rules**

- You must keep all of your goods inside your vendor space.
- No animals, tobacco, firearms, illegal products, or other prohibited items can be sold.
- Only baked goods, namely, non-potentially hazardous foods, such as cookies, cakes and fruit pies may be sold at individual vendor tables. "Baked goods" vendors must display a clearly visible sign at their table stating the following: "This product was produced in a home kitchen not subject to public health inspection that may also process common food allergens."
- You are responsible for the handling of your own transactions and the collection of any applicable sales tax.
- This is a clean space environment. You must maintain a clean, healthy, safe, and orderly space. Leave no trace when you have completed the day.
- This is a family-friendly environment. No loud and/or inappropriate music or conversation allowed.
- No animals, except for service animals, are allowed.
- No smoking allowed.

**Food Vendors**

- All food trucks and vendors must have any and all applicable licenses necessary to serve food. This includes all necessary Cook County Department of Health approvals, licenses, and registrations.

**Payment**

- Payment is by cash only, due at the time of registration. All payments are final and nonrefundable.  
\$25 per space (Seniors) | \$35 per space (Individuals/Small Business) | \$45 per space (Food Trucks)

**The Riverdale Public Library District assumes no responsibility for any loss or damages to personal belongings or property. You are wholly responsible for the security and maintenance of your own property, belongings, and goods.**

I agree to all the above terms and conditions.

Signature \_\_\_\_\_ Date: \_\_\_\_\_